Agreement to Work Excess Hours

The Ontario Employment Standards Act sets a maximum number of hours of work per day and a weekly maximum. The daily limit that a staff member may work is eight (8) hours, or if the employer has established a work day longer than eight (8) hours, then the daily limit is the number of hours in that day. The weekly limit is forty-eight (48) hours.

Employers are allowed to request a staff member to work in excess of the daily maximum, and must only do so if the Employee has given written consent to work in excess of eight (8) hours per day.

By signing below you agree to work more than eight (8) hours in a day. The daily maximum a staff may be requested to work will be thirteen (13) hours, except when certain circumstances allow for the below staff member to enter into another agreement (i.e. Special Intervention Contracts) with the CDBA Ontario Chapter when an excess of thirteen (13) hours may be required in order to meet the needs of the consumers.

I, ________________________________ have been provided with the above information and have read and reviewed the terms of this agreement. This agreement will come into effect on the date of signing and will continue until either I choose to cancel the agreement with two weeks written notice.

____________________________________  ___________________________
Employee’s Signature                  Date

____________________________________  ___________________________
Supervisor’s Signature                 Date